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| <b>CAMBRIDGESHIRE POLICE AND CRIME PANEL</b> | <b>Agenda Item No. 14</b> |
| <b>21 JULY 2021</b>                          | <b>Public Report</b>      |

**Report of: THE POLICE AND CRIME PANEL SECRETARIAT**

**Contact Officer(s) – Jane Webb, Peterborough City Council**  
**Contact Details – jane.webb@peterborough.gov.uk**

**RULES OF PROCEDURE**

**1. PURPOSE**

1.1 The purpose of this report is to review the Rules of Procedure, as set out in the appendix to this Report, which were adopted by the Police and Crime Panel at its meeting on 7 February 2013 and updated on 29 June 2016, 30 July 2018, 26 June 2019 and 20 July 2020.

**2. RECOMMENDATIONS**

2.1 It is recommended that the Panel:

- (a) Review the Rules of Procedure as required at paragraph 1.4 of the Rules of Procedure.
- (b) Confirm and resolve to approve any changes as agreed following discussion.

**3. TERMS OF REFERENCE**

3.1 The rules of procedure and panel arrangements outline how the Panel will operate. They can also be referred to as the standing orders of the Panel.

**4. BACKGROUND**

4.1 At the meeting of the Cambridgeshire Police and Crime Panel on 7 February 2013 the Rules of Procedure were approved in accordance with Schedule 6, paragraph 25, of the Police Reform and Social Responsibility Act 2011 (the ‘Act’). In accordance with paragraph 1.4 of the Rules of Procedure the Panel are required to review the Rules of Procedure annually at the Panel’s Annual Meeting. The Rules of Procedure are attached at Appendix 1.

**5. KEY ISSUES**

N/A

**6. IMPLICATIONS**

6.1 N/A

**7. CONSULTATION**

7.1 N/A.

**8. NEXT STEPS**

8.1 Should any additional amendments be requested to specific sections of the Rules of Procedure, these will be amended accordingly and agreed at the next meeting of the Panel with the remaining Rules being deemed approved.

**9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 None.

**10. APPENDICES**

10.1 Rules of Procedure (Appendix 1)